

INDIAN DRUGS & PHARMACEUTICALS LIMITED
[A GOVERNMENT OF INDIA UNDERTAKING]
CIN No. U24231HR1961GOI003418
VIRBHADRA [RISHIKESH] DISTT-DEHRADUN

NOTICE - INVITING TENDERS FOR TRANSPORTATION OF MEDICINES THROUGH FULL TRUCKS LOAD.

Sealed tenders are invited on behalf of General Manager, INDIAN DRUGS & PHARMACEUTICALS LIMITED [IDPL] VIRBHADRA (RISHIKESH) in **two bid system** from well established and financially sound transporters for Transportation of finished medicines through full trucks load to various destinations throughout India as per terms & conditions given along with part A & B of tender form. Tenderer should also fill Form –I.

Estimated cost of work for the period of two years is Rs. 50 lacs (Fifty Lacs) (approx) for the work of transportation of medicines through full trucks load.

Reputed transporters are invited to submit their offers in two bid system in sealed envelope clearly marking Tender No. & Date of opening. Tenders are to be submitted in two parts – Part ‘A’ together with Annexure-I and Terms & Conditions in Techno Commercial Bid and Part ‘B’ for price BID. Part A and Part B must be sealed in separate covers. Both the covers then must be kept in one Cover and sealed again. The tenders should reach **INDIAN DRUGS & PHARMACEUTICALS LIMITED P.O: VIRBHADRA, RISHIKESH, PIN-249202** latest by 2.30 p.m. on 8.11.2016. The tender documents with detailed terms & conditions along with format part A, part-B and FORM-I, for submitting the bids may be downloaded from our website www.idplindia.in or www.eprocure.gov.in or it can be obtained directly from our cash branch, w.e.f. 3.10.2016 on payment of Rs. 500/- + vat for each tender. Those bidders who download tender from the company’s website will enclose tender fee of Rs. 568/- each in the form of DD in favour of Indian Drugs & Pharmaceuticals Limited, payable at Virbhadrar/Rishikesh. Each page of the tender should be signed and returned in token of acceptance of the terms & conditions of the tender enquiry by the authorized signatory of the company.

Last date of obtaining the tender – up to 12.00 hours dated on 8.11.2016

Last date of submission of tender- up to 1430 hours on 8.11.2016

Date & place of opening of Techno- Commercial bid – 8.11.2016 at 1500 hours at Commercial Department IDPL-Virbhadrar.

Note:

1. Date of opening of financial bid will be informed later on to those who qualify for Technical Bids.
2. The General Manager, IDPL-Rishikesh reserves the right to reject any or all the offers without assigning any reasons thereof.
3. The tender should remain valid for a period of 120 days from the date of opening .
4. The detailed terms & conditions for submitting Technical Bid and Price Bid are given below:

For & on behalf of
Indian Drugs & Pharmaceuticals Limited
Virbhadrar, Rishikesh, Uttarakhand-249202
Tel No. 0135-2450010 Fax : 0135-245017

Technical Bid :

The Bidders must produce the clear and legible copies of documents mentioned below and original documents shall be presented during the evaluation process. The Technical Bids, which are not accompanied with required documents, are liable for rejection. The Technical Bid consisting of following documents shall be submitted by the Bidder.

- (i) E.M.D. for the amount of Rs.50,000/- through Demand Draft/Multicity Cheque drawn in favour of I.D.P.L. Virbhadra (Rishikesh) Uttarakhand.
- (ii) Attested Copy of Service Tax Registration Certificate.
- (iii) Attested Copy of E.P.F. Registration letter/Certificate.
- (iv) Attested Copy of E.S.I. Registration letter/Certificate.
- (v) Attested Copy of PAN Card.
- (vi) Attested photocopy of Affidavit stating that the transporter is not being black listed by central/state Govt./PSUs.
- (vii) Technical Bid Part-A (duly filled and signed & stamped).
- (viii) Details of experience in Govt. /Public Sector Undertaking/Reputed private organizations (with proof- copies of certificates of last three years must be attached).
- (ix) Self attested copy of Annual turn-over for last three years duly countersigned by the Chartered Accountant.
- (x) Signed copy of tender documents, each page duly signed and stamped by the authorized signatory of the transporter.
- (xi) The transporter should have its own bank account in nationalized bank. Photocopy of bank account be enclosed.
- (xii) Attested Photocopy of TIN No. (if any)
- (xiii) Receipt of tender fee Rs. 500/- + 13.5% VAT (total Rs 568/-) deposited in the event of tender document purchased by the bidder directly from IDPL or a Demand Draft of above mentioned amount in the event of tender documents downloaded from IDPL website or CPP Portal.

Price Bid:

- (i) Price Bid details should be filled in Part-B. duly signed & stamped.
- (ii) The tender should remain valid for a period of 120 days from the date of opening .
- (iii) The Price Bid documents should be signed on every page by the Bidder.

PART- A

TECHNO - COMMERCIAL BID- TENDER NO. IDP(R)/COMM/TPT/2016-17/

| | | |
|-----------|--|--------------------------------------|
| 1 | Name of the Bidders Firm | |
| 2 | Type of Firm: private Ltd/Public Ltd/Co-operative/NGO/PSU | |
| 3 | Year of establishment. | |
| 4 | Name of authorized representative (s) with Office address (Regd.Office) with Tel/Fax No & E-mail address. | |
| 5 | Name of authorized representative (s) with Office address (local area) with Tel./Fax.No./&E-mail address. | |
| 6 | Name of authorized representative (s) with office Telephone & Mobile No. who will represent the company for legal affairs. | |
| 7 | Pan No. (Please enclose photo copy | |
| 8 | Service Tax Regn. No. (Please enclose photo copy) | |
| 9 | EPF Regn. No. (Please enclose photo copy) | |
| 10 | ESI Regn. No. (Please enclose photo copy) | |
| 11 | Date of Registration of Company | |
| 12 | Turnover during last three years (copy of audited balance sheet to be enclosed. | |
| | Year | Turnover in Rs. (in words & Figures) |
| | 2013-14 | |
| | 2014-15 | |
| | 2015-16 | |

ELEIGIBILITY CRITERIA

The parties must fulfill the following conditions for qualifying in Technical Bids.

1. The tenderer should have minimum five years experience in the area of transport of medicines through full truck load.
2. The tenderer in last five years from the date of opening of technical bid should have completed satisfactory at least 3 contracts (for minimum one year) in the above field. (A copy of each Work Order/Agreement and satisfactory Work Experience Certificates to be enclosed for each work).
3. Average Annual financial turn over should be 30% of the tender value.

PERIOD OF CONTRACT

The period of contract shall be for the period of **TWO YEARS** and extendable further for one year on successful completion of the contract.

TERMS & CONDITIONS

1. General Manager, IDPL-Rishikesh reserves the right to terminate the contract during the agreement period without assigning any reason thereof.
2. In the event of any dispute arising out of this agreement, The General Manager, IDPL Rishikesh shall be the Arbitrator, whose decision will be final and binding on both the parties.
3. All disputes arising out of this agreement are subjected to jurisdiction of the court of law situated at Rishikesh/Dehradun.
4. No minimum and maximum turnover shall be guaranteed under this contract.
5. We reserve the right to enter into a parallel agreement with any other carrier. The transporter should not sublet/transfer the contract or any part thereof to any other carrier. If found indulging into such practice, the contract shall be terminated and security deposit forfeited.
6. All terms and conditions given in tender form under various heads will be legally binding on the transporters entering into the agreement.
7. The Transporter will make available trucks within 8 hours against telephonic instructions from an authorized officer of IDPL Rishikesh so as to reach IDPL Plant - Rishikesh as per time given. In case the transporter fails to comply with the instruction in providing the truck in time, IDPL will make arrangement for the required truck/vehicle from any other source and the deference of freight will be recovered from the transporter. A penalty of Rs. 500/- will also be recovered from the transporter. This will be applicable for every such failure and also we will have a right to recover in full any excess amount incurred by us in the case of requisition of truck/vehicle is given to any other carrier.
8. The transporter's / contractor's collection hub / agents office should be situated within the periphery of Rishikesh. Collection agent / hub from other cities will not be acceptable.
9. The rates should be quoted for Full Truck Load, inclusive of all charges from Rishikesh. Plant to door delivery basis for various destinations all over, India.
10. The transporter should sign the Annexure-I showing location wise delivery time in respect of full truck load in token of having accepted of the delivery period from IDPL Rishikesh to consignee station. It will be the essence of the contract.
11. At the time of awarding transport contract for outward dispatches from IDPL- Rishikesh, the transporter will provide a Bank Guarantee in favour of the company for a sum of Rs. 1,50,000/- (Rupees One Lac & Fifty Thousand Only in each case) which shall be valid for a period of three months beyond the expiry of this contract.
12. The transporter is required to submit earnest money of Rs. 50,000/- (Rupees Fifty Thousand Only) with tender documents in the shape of DD/Multicity Cheque of any bank, drawn in favour of IDPL-Rishikesh.
13. The Insurance cover of the consignment is taken by our corporate management Gurgaon. Cargo Policy No. 354300/21/15/4400000096 dated 11.12.2015 valid upto 10.12.2016 (mid night). It is likely to be followed further for its extension. National Insurance Company Limited Division Office SCO No./ 41-42-43 Sector 31 Market Gurgaon – 122001. Transporter will have to arrange, certificate of facts and other formalities for Insurance cover as per Insurance Company's requirements. If they fail to produce the required documents within 15 days, value of the loss will be recovered from the transporters. The carrier shall in case of an accident, theft etc during transit,

lodge the FIR with the nearest police station and publication in local News papers and submit to us complete documents for our further action.

14. Diesel price hike/decrease in rates is proposed to be neutralized by giving a rate of 0.77% per Rs.1/=. This revision will be done on quarterly basis. Rates as on 1.10.2016 will be taken as base price for calculating price variation. Supportive documents will have to be submitted for any change in diesel prices.
15. The bill should be supported with the acknowledgement of the consignee to which goods have been delivered. The transporter has to furnish duly signed and stamped copies of G.R with date of receipt from the consignee. In case bill is not supported by POD it will not be cleared for payment.
16. Payment of bills will generally be made within 30 days from the date of receipt of bills, duly accompanied with acknowledgment copy of consignee, payment will be made by cross cheque only. However, no interest paid due to delay in releasing payment due to unavoidable circumstances.
17. Carrier shall be responsible to pay all taxes and local levies enroute except octroi at the terminal which shall be recovered from the consignee or the amount paid will be reimbursed on presenting of octroi receipt in original.
18. If consignment is planned to be delivered to a new station rates will be decided on the basis of rates given (in our contract) to the nearest station.
19. With the consent of both the parties, contract can be further extended for a period of one more year.

DELIVERY TERMS

20. The carrier shall not deliver the goods to the consignee without taking receipt on consignee's copy of the G.R or without specific written instruction from the company. In case the carrier delivers the goods without obtaining the goods receipt, the carrier is solely responsible and liable for payment of full value of the stock along with interest, bank charges, sale tax and other charges which may arise out of such unauthorized and wrong delivery. A list of signatures of authorized persons nominated by our C&F agents will be provided to the transporter. Transporter will ensure that consignments are delivered to the nominated person only. Delivery to any wrong person will be the sole responsibility of transporter.
21. Carrier shall on demand by consignee, give open delivery of the goods booked by the company and shall be solely responsible for the shortage/damage to the consignment. In case of non delivery, partial or short delivery the carrier shall be solely responsible for such loss.
22. In case the company instructs the carrier to re-book any consignment from any destination for whatever reasons, the return freight shall not exceed onward freight.
23. The transporter has to unload and deliver the goods to the consignees as per their requirements and shall not charge any amount for same from consignee.
24. The transporter has to provide sufficient manpower for unloading the consignment at the godown of the consignees as per their requirements.

25. "DOOR DELIVERY" will be made for all the consignments for each station/ depots where the transporter is unable to arrange for delivery because of traffic regulations for heavy vehicles in the area, the transporter shall arrange door delivery by alternate means with no extra cost.
26. Any late delivery will attract a late delivery penalty of Rs. 1000/- per day. Delivery of our consignment are time bound and abnormal delay in delivery may attract additional penalties IDPL reserves the rights to levy such additional penalty on transporters as deemed fit. Decision of GM in this regard will be binding on transporter.

SUPPLY TERMS

1. Our consignment consists of life saving drugs therefore their transportation is to be done very carefully taking special care and protection from high temperature, moisture, oil, acid ,water , fire and other calamities. Transporter may be held responsible for any damage deterioration to our consignment.
2. The printed conditions on the back of the GR will not be acceptable and all transaction in between will be governed by the terms & conditions of the contract only.
3. There is transport union at Rishikesh. This point should be kept in mind while submitting the offer.

For & on behalf of
Indian Drugs & Pharmaceuticals Limited
Virbhadra – Rishikesh – 249202

Commercial Executive

Part – B

PRICE BID - TENDER NO. IDP(R)/COMM./TPT/2016-17/

Price bid for transportation of finished goods should be submitted separately for full truck load in separate envelop marked as Price bid for full truck load on this format.

**Subject: Tender for contract of transportation of finished goods for the period from _____ to _____
by full Truck load.**

| NAME OF DESTINATION WHERE GOODS ARE TO BE DELIVERED | TATA- 207 | TATA-407 2.5M.T | TATA-709 5 M.T | TATA-1109 7 M.T. | LPT 9 M.T. | FTL 15 M.T. |
|--|-----------|--------------------|-------------------|---------------------|------------|-------------|
| DEHARADUN | | | | | | |
| ROORKEE | | | | | | |
| DELHI | | | | | | |
| LUCKNOW | | | | | | |
| RANCHI | | | | | | |
| RAIPUR | | | | | | |
| PATNA | | | | | | |
| AHMADABAD | | | | | | |
| INDORE | | | | | | |
| MUMBAI | | | | | | |
| JAIPUR | | | | | | |
| KOLKATA | | | | | | |
| GAUHATI | | | | | | |
| CUTTACK | | | | | | |
| BHUVENSHWAR | | | | | | |
| JAMSHEDPUR | | | | | | |
| CHANDIGARH | | | | | | |
| PANCHKULA | | | | | | |
| JAMMU | | | | | | |
| BANGLORE | | | | | | |
| CHENNAI | | | | | | |
| TIRUVANTHAPURAM/KOCHI | | | | | | |
| SECUNDRABAD | | | | | | |
| HYDERABAD | | | | | | |
| TELENGANA | | | | | | |
| BHOPAL | | | | | | |
| KARNAL | | | | | | |
| SHIMLA | | | | | | |
| MANDI | | | | | | |

Signed by

Authorized representative of the company/transpoter`

ANNEXURE- I

LOCATION WISE DELIVERY TIME FULL TRUCK LOAD

| NAME OF DESTINATION WHERE GOODS ARE TO BE DELIVERED FROM RISHIKESH PLANT | DELIVERY TIME (IN DAYS) |
|--|-------------------------|
| DEHARADUN | 1 |
| ROORKEE | 1 |
| DELHI | 2 |
| LUCKNOW | 3 |
| RANCHI | 7 |
| RAIPUR | 7 |
| PATNA | 7 |
| AHMADABAD | 7 |
| INDORE | 4 |
| MUMBAI | 6 |
| JAIPUR | 4 |
| KOLKATA | 7 |
| GAUHATI | 10 |
| CUTTACK | 8 |
| BHUVENSHWAR | 8 |
| JAMSHEDPUR | 2 |
| CHANDIGARH | 2 |
| PANCHKULA | 2 |
| JAMMU | 4 |
| BANGLORE | 7 |
| CHENNAI | 8 |
| TIRUVANTHAPURAM/KOCHI | 8 |
| SECUNDRABAD | 7 |
| HYDERABAD | 7 |
| TELENGANA | 7 |
| BHOPAL | 4 |
| KARNAL | 2 |
| SHIMLA | 2 |
| MANDI | 2 |

Signed by

Authorized representative of the company/transporter

Notes –

1. If last day of delivery falls on Sunday/Holiday in respective branch of consignee, next working day will be considered as last day of delivery.
2. It has to be ensured by the Company/Transporter that delivery has to be made within the period noted above against each station failing which penalty will be imposed as mentioned in the terms & conditions.
3. The delivery time will be counted from the next day of handing over the consignment.

FORM -I
DECLARATION

1. I, _____ Son/daughter of
Sri _____ Proprietor/partner/Director/ Authorized
signatory of _____ am competent to sign this
declaration and execute this tender document.

2. I have carefully read, understood and hereby convey my acceptance to all the terms and conditions
of the tender.

3. The information/documents furnished along with the above application are true and authentic to the
best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false
information/ fabricated document would lead to rejection of my tender / contract at any stage,
besides liable towards prosecution under appropriate law.

Signatures of authorized signatory

Name

Designation

Seal

**N. B. : The above declaration, duly signed and sealed by the authorized signatory of the
company/agency, should be enclosed.**