

INDIAN DRUGS & PHARMACEUTICALS LIMITED

Walk-in-Interview for the following posts on 20.08.2016 purely on Contract Basis at “IDPL Regional Sales Office, 451, Poisar Ashiana Cooperative Housing Society Ltd, Building No 23, Samata Nagar, Kandiwali (East), Mumbai-400101”.

S.No	Name & No of the post	Place	Qualification	Experience Criteria	Max. age (Yrs)	Total Monthly Emoluments (Rs)	Time of Interview
1	Marketing Executive – 01	Gujrat and Goa (Head Quarter at Mumbai)	B.Pharma/M. Pharma/Science Graduate/Post graduate	Candidate should have 3-5 years experience as Medical Representative in a reputed pharmaceuticals Company Good communication skill written and verbal.	35	20,000/- to 25,000/-	10:00 AM to 12:00 AM
2	Commercial Executive – 01	RSO, Mumbai	Commerce Graduate	Candidate should have 3-5 Years experience in relevant field/ Reputed Pharma company Commercial Store and well versed with Statutory requirements.	35	20,000/- to 22,000/-	01:30PM to 04:30PM

Term and Conditions:-

Venue of the Interview: -IDPL Regional Sales Office, 451, Poisar Ashiana Co-operative Housing Society Ltd., Building No. 23, Samta Nagar, Kandiwali (East), Mumbai - 400101

Place of Work: The place of work will be presently at, IDPL Head Quarter, Mumbai However, the selected candidate may be placed anywhere in India depending on the requirement of the Company.

General Conditions:

1. The Candidates must ensure that they possess the required qualification and experience in the relevant field for the post appeared for interview.
2. The Documents submitted by the Candidate if found incorrect / false information/ certificate/documents or has suppressed any material fact(s) his/her candidature will stand cancelled. If any of these short comings is/are detected even after appointment, his/her services are liable to be terminated.
3. IDPL has right to reject Candidature at any stage and the decision of IDPL will be Final
4. IDPL has right to reject entire selection/advertisement at any stage and the decision of IDPL shall be final in this regard.
5. Any dispute arising out of this advertisement shall be subject to the sole jurisdiction of Court situated at respective place of posting.
6. IDPL reserves the right to raise / modify the Eligibility Criteria in educational qualification/ experience/age in case of requirement and deserving candidates.
7. The above posts purely on contract basis initially for period of one year further extension subject to performance.
8. No TA/DA Shall be paid to Candidates for attending the interview.

Candidates are required to bring with them:

Eligible/ Interested candidates may bring their application in prescribed format which can be downloaded from the website .Candidates may appear in the Walk-In-Interview with two passport size Photographs ,ID Proof, present salary detail, Original testimonials and a copies of the testimonials in support of Educational Qualification, age, Experience etc. If candidate fails to show their original certificates in support to their Educational Qualification, age, Experience, then the candidature will be rejected.

Application Form

Name of the post _____

Location: _____

Passport
Size
Photograph

Personal Information

Name: _____

Father's Name: _____

Gender: _____

Date of Birth: (DD/MM/YYYY) _____

Nationality: _____

Present Address: _____

Distt. _____ State _____ PIN _____

Permanent Address: _____

Distt. _____ State _____ PIN _____

E-Mail Address _____

Mobile No: _____

Category (SC/ST/OBC/GEN/PH): _____

Marital Status: _____

Academic Background

Academic Background (Please starts from highest qualification and go in descending order)

Degree Passed	Passing Year	Subjects	University/ Board	Grade / Div

Employment History (Please starts from your recent job and go in descending order)

Name of Organization	Designation	Post held with Emoluments/Salary (Per Month)	Job Profile	Relevant Experience (in years)		
				From	To	Total Exp.
Total Experience in relevant field (In Years)						
Total Experience (In Years)						

(Please attach additional sheets, if required).

Nature of present employment i.e. Contractual/Ad-hoc/Permanent/Temporary.

Date _____

Place _____

Signature of the Applicant

For Office use only

Application Received Date _____ **Register No** _____

Name and Signature of Officer _____

Application Status (√/X)

Educational Documents

Experience Document

Age Proof

ID Proof