

**INDIAN DRUGS & PHARMACEUTICALS LIMITED (TN) Ltd.  
Nandambakkam, Chennai-600089 (Tamil Nadu)**

**CIN-U29141TN1994PLC027005**

**Phone: 044-22321803, FAX - 044-22321744.**

**NOTICE INVITING TENDER (NIT)**

Tender Enquiry No. IDP/HYD(TN)/ED/2021-22

Dated: 25.03.2022

Indian Drugs & Pharmaceuticals Limited (TN) Ltd., Chennai invites sealed quotations from reputed Chartered Accountant(s) Firms who can take up the task of carrying out special audit, financial scrutiny of documents and rent/electricity/water charges ledgers and verify status of Security Deposit amount (refundable/recoverable) held by the company in respect of ex-employees of IDPL(TN) on vacating the IDPL(TN) township quarter.

Interested parties, fulfilling eligibility criteria are requested to submit their credentials in two bid system i.e. Technical bid and Price Bid in a sealed cover superscribing “**Special Audit For Scrutiny of Employees Security Deposit**” and send it to Department of Finance & Accounts, IDPL Plant, **Indian Drugs & Pharmaceuticals Limited, Balanagar, Hyderabad, Medchal Malkajgiri – 500037.**

**Scope of work:-** Special Audit and Financial Scrutiny of documents w.r.t. Security Deposit(refundable/recoverable) of 205 ex-employees(Retired or availed VRS) of IDPL(TN), Chennai.

**ELIGIBILITY CRITERIA/TECHNICAL DETAILS:-**

1. The firm should have minimum five year experience in the field of handling Audit Works.(copy of the experience certificate to be enclosed)
2. The preference would be given to Chennai based firm.
3. The Firm should not have been debarred, blacklisted or disqualified by any regulatory body or Govt. entity for corrupt or fraudulent practices.
4. For any further information/clarification interested parties may contact Department of Finance & Accounts, Hyderabad Plant, IDPL from 11.00 A.M to 4.00 P.M.
5. Proposals are invited from Chartered Accountants firms who meet the above eligibility criteria can apply by 16.04.2022.
6. Applicants need to submit their quotations in sealed envelope and contain details of the credential with supporting photo copy (ies) of documents duly signed.
7. Quotations should be addressed to General Manager and reached by 2.30 P.M. on 16.04.2022 at the following address:

**“Department of Finance & Accounts,  
Indian Drugs & Pharmaceuticals Limited,  
Balanagar, Hyderabad,  
Medchal Malkajgiri Dist. – 500037.**

8. Professional Fees will be inclusive of all expenses but exclusive of GST etc. and no separate conveyance shall be reimbursed.
9. Company reserves the right to accept or reject any or all the proposals. Decisions of IDPL would be final & binding.

Department of Finance & Accounts  
Hyderabad Plant, IDPL

**PRICE BID**

<b>SL. No.</b>	<b>Name of Work</b>	<b>Professional Fees (Amount in Rs.)</b>	<b>GST @.....</b>	<b>Total Amount (Rs.)</b>
1.	Special Audit and Financial Scrutiny of documents w.r.t. Security Deposit(refundable/recoverable) of 205 ex-employees(Retired or availed VRS)  Aggregate amount involved is approximate Rs. 2 crore			
3.	<b>Total Amount</b>			

**(Total Amount in Word.....)**

Note:-

1. The Fee quoted should be all inclusive. No further charge /fee /expenses (including travelling and stay etc.) will be reimbursed by IDPL.
2. Amount will be written in both figures and words. If there is any difference between figures and words, the words will prevail.
3. Quoted Rate should be only in sealed envelope. Bid in open condition will result in disqualification.
4. Price Bid evaluation will be done based on overall lowest price.

Signature with Seal / Stamp of the CA.