

**INDIAN DRUGS & PHARMACEUTICALS LTD.**  
**CORPORATE OFFICE, GURGAON**

Action Plan of the Swachhata Pakhwada from 1<sup>st</sup> to 15<sup>th</sup> September, 2020.

SL. No.	Date	Activities
1.	04.09.2020	Mass Pledge to be administered by the Head.
2.	05.09.2020	(weekly off)
3.	06.09.2020	(weekly off)
4.	07.09.2020	i. Display of Banners/standees ii. Sanitization of working area.
5.	08.09.2020	Uploading of Message of Hon'ble Minister (Chemicals & Fertilizers) and Hon'ble Minister of State (Chemicals & Fertilizers) on Swachh Bharat Awareness on the Website of IDPL(WWW.IDPLINDIA.IN)
6.	09.09.2020	i. Awareness against spread of COVID-19 ii. Cleanliness of toilets
7.	10.09.2020	i. Awareness of Self Hygiene, Installing dustbins at common places and frequently used. ii. Avoiding use of single use plastic and measure to reduce air pollution.
8.	11.09.2020	Sanitization of surface area and disposal of old furniture.
9.	12.09.2020	(weekly off)
10.	13.09.2020	(weekly off)
11.	14.09.2020	Scanning of old records and removing /weeding out old records.
12.	15.09.2020	Uploading of Swachhta Pakhwada photos and activity Reports. Sending Report of activities to Department of Pharmaceuticals