

**INDIAN DRUGS & PHARMACEUTICAL LIMITED**

**(A govt. of India undertaking)  
Plant Office, Old Delhi- Gurgaon Road.  
DUNDAHERA - Gurgaon (Haryana)  
CIN-U24231HR1961GOI003418  
Phone No: - 0124-2455516, 2456030**

LTE Ref. No. IDPG/ENGG/CIVIL/18-19/01

Date: - 23/07/2018

Sealed tenders are invited for **Repairing of front side boundary wall of CO I.DP.L** from reputed parties having adequate Technical and Financial background as per following terms and conditions specified to this tender. Interested parties are requested to submit duly filled tender documents fulfilling eligible criteria in separate sealed envelope addressed to General Manager, IDPL Plant Office, Dundaheera, Old Delhi Gurgaon Road, Gurgaon. It may be noted that quotation shall be submitted in two bids systems i.e. Technical Bid and Financial Bid in separate sealed envelope and marked with tender ref. no. date of opening, & Technical Bid/Financial Bid clearly on the covers latest by **16/08/2018 at 13.00hr.** The Technical Bid will be opened on the same day at **14.00 hr.** and the date of opening of Financial Bid will be informed later on.

S.No.	Name of the work	Estimated value (Rs. In lakh)	EMD (Rs. In Thousands)	Completion Period (Month)	Last date for submission the tender
	<b>Repairing of front side boundary wall of CO I.DP.L</b>	<b>4.21</b>	<b>9000</b>	<b>3</b>	<b>Date:-16.08.2018 at 13:00 Hrs</b>

**Eligibility Criteria and Terms & Conditions for submission of Tender Bid:-**

**The time for execution and completion of work in stipulated time is the essence of the tender. The maximum time allowed for carrying out the work will be Three months from the first day of handing over of the site.**

1. The Site for work is situated at IDPL Corporate Office premises and is ready for starting the work.
2. Tenderers are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (as far as practicable), the form and nature of the site, the means of access to the site, the accommodation they may

require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. No extra charges consequent on any misunderstanding or otherwise shall be allowed. The Tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools and plants, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions of the tender.

3. The competent authority does not bind itself to accept the Lowest or any other tender, and reserves itself the authority to reject any or all the tenders received without assigning any reasons. All tenders, in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, are liable to be rejected.
4. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
5. The competent authority reserves to himself the right of accepting the whole or any part of the tenders and the tenderer shall be bound to perform the same at the rate quoted.
6. The tender for the works shall remain open for acceptance for a period of 90 days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or make any modifications in the terms and conditions of the tender which are not applicable to the Department, then IDPL shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money (EMD) as aforesaid.
7. This notice inviting tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of its tender by the accepting authority, shall, within 15 days from the stipulated date of start of the work sign a contract consisting of:-
  - a. Standard prescribed form indicating B.O.Q for various activities.
8. The contractor shall take all Safety Precautions during the constructions as per the safety laws.
9. The contractor shall abide by the labour laws and any other laws applicable on him for carrying out the work.
10. B.O.Q. for various activities is enclosed. The quantity of each item may vary as per site conditions.
11. The material supplied by the party should be as per BOQ terms and condition and same have proper entry at the plant main gate.
12. No extra manpower/facility/machinery will be provided by the company(IDPL) and the work should be carried out under the strict supervision of the company(IDPL) Engineers.

13. No water connection and water shall be provided by the company(IDPL) the same may be arrange by the contractor on his own cost.
  14. IDPL will not responsible for security of material at site. Party shall arrange security of material himself.
  15. TDS, etc. will be deducted as per rules.
  16. Any dispute arising out in this connection will be subject to Gurgaon Jurisdiction only.
  17. Quoted rates should be exclusive GST and should be quote percentage (%) of GST separately.
  18. E.M.D shall be refund after six month of satisfactory completion of work.
  19. Company/contractor should be register with ESI, EPF and GST.
1. **TECHNICAL BID**- Documents to be submitted with tender( self attested ):- failing which the Tender will be rejected.

A. Company profile:-

1. Company's name and full address, date of incorporation registered address. List of resources (manpower, machinery and supporting items) to ensure timely completion of the project with names of partners / proprietor if not a company.
2. List of the clients during last 2 years with contract nos, dates and nature of work done
3. Index of enclosures, with page nos.

B. Earnest Money Deposit (EMD):-

An EMD of amount Rs.9000/-(Nine thousands rupees) is to be submitted in the form of Demand Draft in favour of INDIAN DRUGS & PHARMACEUTICALS LTD, GURGAON payable at GURGAON. The tender submitted without sufficient EMD will be summarily rejected  
Non Submission of EMD will make the offer liable for rejection straightaway.

C. Following self attested documents.

- a. Copy of the Pan Card, Registration Certificate with ESI, GST, EPF etc.
- b. Submission of documentary evidence certifying successful completion of the similar works during last three years ending last day of the months previous to one in which tender is invited which should be either of the following:-
  - b (i). Three similar completed work costing not less than amount equal to Rs.2.0 lakhs each.
  - b.(ii) Two similar completed work costing not less than amount equal to Rs.2.5 lakhs. each.
  - b.(iii) One similar completed work costing not less than amount equal to Rs.4.0 lakhs. each.

#### **D. TECHNICAL DETAILS:-**

Acceptance of our technical details (which is in our BOQ) must be submitted with technical bid. If any change is required by party, the same should be mentioned in technical bid only with reasons.

**Note:**

- **If any information furnished by the tenderer is found incorrect at any stage, it shall be liable to be debarred from tendering/allotment of the work in IDPL. The Department reserves the right to verify, the particulars furnished by the tenderer independently.**
- **Letter of authorization letter enclosed with technical bid.**
- **Each page of bid i.e. Tech Bid and price should be signed by tender affixing the official seal.**
- **Two separate sealed cover Technical bid (Cover A) and Price bid (Cover B) shall be placed in a (cover C) which shall be sealed.**

#### **2. FINANCIAL BID:-**

**The quotation for Financial Bid (Part-II) for the tender shall include the cost of material, labour, freight charge. Financial bid should be submitted in proper “Financial Bid Format”.(Rates exclusive GST )**

#### **3. COMMERCIAL ASPECTS :- EVALUATION AND ACCEPTANCE CRITERIA**

- a. Financial Bid will be opened only of the vendors whose bid has been shortlisted by technical committee. Rates quoted shall be all inclusive and firm throughout the execution of contract No. escalation on any accounts shall be allowed.
- b. The Financial Bid will be opened by a committee and if vendor desires he can depute his representative to be present at the time of opening of the financial bid. The committee will determine the lowest bidder (L1) on the basis of total cost of the work including GST as applicable. The date, time and venue of opening of Financial Bid will be intimated separately to qualified bidders after the technical evaluations are completed.
- c. The vendor is requested to take into consideration the Payment Terms given below.
- d. IDPL reserve the rights to accept or reject any offer and/or reject all bids at any time prior to award, without incurring any liabilities to the affected tenderer.

#### 4. **PAYMENT TERMS:-**

- Payment shall be made on running bill basis (Actual measurement basis).

#### 5. **General Terms and Conditions:-**

- The work will be started by the party within 07 days of placement of work order / handing over the site failing which it will be presumed that party is not interested to accept the offer. In such a case its EMD will be forfeited
- All the malba, scrap etc will to be removed from the site work to the nearby dumping area as per direction of Engineer In-charge.
- No advance payment shall be paid against material etc.
- Time of completion of work is three months from the date of issue of work order/ handing over the site.
- The EMD will be forfeited, in case of the lowest bidder fails to execute the contract agreement.
- The rate quoted shall not be varied with the contract agreement.
- **Liquidated damages:** - In case work is not completed within four months of place of order then LD will be charged @ 0.5% of tender value per week subject to a maximum of 5% of full tender value / cost.

*For & on behalf of IDPL GURGAON PLANT*

**In-Charge Engg.**

**PART-II**  
**PRICE BID**  
**INDIAN DRUGS & PHARMACEUTICALS LIMITED, GURGAON PLANT**  
**Bill of Quantity**

**SUBJECT: Repairing of front side boundary wall of CO IDPL**

<b>Sr.no</b>	<b>Item of Work</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
<b>1.</b>	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundations and plinth in :Cement mortar 1:3 (1 cement : 3 coarse sand)	430.00	Sqm		
<b>2.</b>	Pointing on brick work or brick flooring with cement mortar 1:3 (1 cement:3 fine sand) :Flush / Ruled/ Struck or weathered pointing	430.00	Sqm		
<b>3.</b>	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering 1:3:6 (1 cement : 3 coarse sand: 6 graded stone aggregate 20 mm nominal size)	7.00	Cum		
	Total				

Note:

- Quantity can be increased or decreased as per Site Condition.

**In-Charge (Engg.)**