

**Indian Drugs & Pharmaceuticals Limited.**  
**(A Govt. Of India Undertaking)**  
**CIN No. U24231HR1961GOI003418**  
**Plant Office, Old Delhi Gurgaon Road**  
**Dundahera, UdyogVihar, Gurgaon-122016**  
**Phone:- 0124-2455499, Fax:-0124-2455519**

Dated 20.05.2017

**NOTICE INVITING TENDER FOR PROCUREMENT OF RAW MATERIALS**

Sl.No.	Item	Qty	Opening Date	Tender Enquiry No.
1.	Sodium Ascorbate IP	300 Kgs	26.05.2017	IDPG/MM-1/Sod.Asco/10/17
2.	Ascorbic Acid IP (Vit.C)	200 Kgs	26.05.2017	IDPG/MM-1/Vit.C/11/17

Kindly submitted your quotation in duplicate in sealed cover address to Asstt. Manager (S&P) with our Tender Enquiry No. cited above and date of opening DULY SUBSCRIBED on the ENVELOPE for the undernoted stores subject to the TERMS & CONDITIONS Printed overleaf/(attached). Quotation should reach this office latest by 2.00 pm on dated indicated in above table. Quotation will be opened on the same day at 3.00 pm.

Note:-

1. Please clearly quote your prices, taxes, F.O.R. terms & payment terms.
2. Please clearly indicate Tender No. and Due date of opening on the top of envelop.
3. Quotation may be addressed to Stores & Purchase Executive IDPL Gurgaon Plant.
4. **Please quote your rate minimum 60 days credit basis. Quotation with Advance, PDC & LC payment will not be entertained.**
5. Tender No. & opening date should be clearly indicated on the envelope failing which tender is liable to be ignored.
6. Please send separate quotation for each item in separate envelope.
7. Please send a undertaking regarding rates that quoted rates are minimum at that time.
8. **Please send your offer by post/courier. Mailing quotation will not be entertain.**
9. Material should be indigenous with self life of 3.6 years at the time of delivery and Must be IP grade only.
10. **DELIVERY SCHEDULE: 100 kgs each IMMEDIATELY/AS EARLY AS Possible balance later on.**

For Indian Drugs & Pharmaceuticals Ltd.

Regd. Office  
IDPL Complex, Old Delhi Gurgaon Road  
Dundahera , Gurgaon-122016

Asstt.Mgr (S & P)

## **TERMS & CONDITIONS OF TENDER**

1. Quotation should be F.O.R. Destination including Insurance charges to cover Risk in Transit up to Destination.
2. Price quoted should be NET unless otherwise specified and should be valid for a minimum period of three months from the date of opening of quotation.
3. Performance & Mechanical Guarantee for the equipment should be given.
4. Manufacturers name and illustrated descriptive literature/ manual must accompany the quotation.
5. If this company finds that the material supplied are not of the contract quality or not according to the specification given by the company or otherwise not as per delivery schedule or unsatisfactory owing to any reason of which this company shall be the sole judge and company shall be entitled to reject materials/ cancel the contract and buy its requirement in the open market against the supplier reserving the right to purchase from the deposit placed by the supplier meant for the contract or accept the stores after receiving the liquidated damages from the supplier.
6. Tenders must, as far as possible arrange to supply the materials according to the deliveries specified by us if however it is not possible they shall clearly specify the time of delivery which must be strictly adhered to the successful tenderers should arrange to keep stocks of all material for which their tender has been accepted in readiness for the company to draw on the same according to requirements during period of contract.
7. Jurisdiction of Court: The courts of the place from where the acceptance or tender has been issued i.e. Gurgaon will alone have jurisdiction to decide any dispute arising out in respect of contract.
8. The company will not allow any revision to the price once quoted after the sealed tender are opened. All rates quoted should be firm and not subjects to any variation.
9. Arbitration Clauses: All disputes or differences what- so ever arising between the parties out of or relating to the contract/operation or breach thereof shall be settled by arbitration in accordance with the Rule of Indian council of Arbitration and award made in pursuance there of shall be binding on both the parties.
10. The company does not bind it self to accept the lowest on any other tender or on any reason for non-acceptance it further reserve the right to accept any tender wholly or in part thereof.
11. Quotation will be opened on the date specified by us in the presence of tenderer or their representatives who should be present at the time of opening.
12. Delayed Quotation i.e. the quotation received after specified time & date will not normally be entertained, Quotation without tender No. will be ignored.
13. There is no prescribed form and the quotation can be submitted on firm's letter head.
14. Payment of Sale Tax is primarily, the responsibility of the seller and will not normally be paid by this company where however, the firm insists on the payment of sales Tax by the purchaser they must make mention to the effect in their tender. They should also give their S.T. Registration Number.
15. Our standard terms of payment are payment within 30 days after the receipt and acceptance of stores in good condition at our site.
16. Quotation must be typed free from error correction Pencil Ink written and overwriting quotation will be ignored.
17. If the opening date falls on a holiday, Quotation will be opened on the next working day.
18. Performance list including full name & address of the parties to whom similar equipment had been supplied by the party and date of supply must accompany the quotation.