

**INDIAN DRUGS & PHARMACEUTICALS LIMITED**  
**(A GOVT. OF INDIA UNDERTAKING)**  
**CIN No. U24231HR1961GOI003418**  
**IDPL Complex, Old Delhi Gurgaon Road,**  
**Dundahera, Gurgaon, Haryana-122016**  
**Tel No.:- 0124-2456030**

**Short Tender Notice**

Tender Enquiry No. A-12009(1)/2023-IDPL/2

Dated: 29.03.2023

Indian Drugs & Pharmaceuticals Limited invites sealed quotations from the reputed and experienced firms for the disposal of the old condemned, obsolete office good/items like mild steel/MS furniture, mild steel almirah, tables, chairs, misc. metal scrap etc. on “as is where is basis” as per list of items attached(Annexure-III). Interested parties, fulfilling eligibility criteria are requested to submit duly filled sealed quotations in prescribed format on or before 1400 Hrs on 12.04.2023 and quotations will be opened on the same date at 15.00 Hrs. The detail of terms & conditions of tender document/quotations can also be downloaded from our website [www.idplindia.in](http://www.idplindia.in).

**Eligibility criteria:-**

1. Tender quote duly signed and stamped by authorised signatory, as token of acceptance of terms & conditions.
2. Profile of Bidder(Annexure-I).
3. The quotes shall be submitted as per the prescribed Price Bid given in Annexure-II.
4. The quotations should be submitted in a sealed envelope super scribing as **“Quotation for the disposal of the old condemned, obsolete office good/items.”** at **Administration Department, IDPL Corporate Office, IDPL Complex, Old Delhi Gurgaon Road, Dundahera, Gurgaon, Haryana-122016 up to 1400 hrs on 12.04.2023.**
5. The quotations can be submitted in person or through courier/ post to reach within the stipulated date and time. IDPL will not be responsible for any postal delay.
6. A quotation, which is received after the specified date and time for receipt of quotations will be treated as “late” quotations and will be ignored.
7. Quotations will be opened at 1500 hrs on 12.04.2023.

## **Terms & Conditions and General Information.**

1. The disposal of obsolete items shall be on as “As is where is basis” and no guarantee of certificate of its worthiness of quality will be given by the IDPL. The conditions of the items can be inspected physically between 11:00AM to 4:00PM hours on any working days between 29.03.2023 to 12.04.2023.
2. All applicable taxes and duties shall be extra which will be paid by the tender/bidder at the time of taking out the materials.
3. The sales shall be on “As is where is basis”.
4. It is responsibilities of the bidder to assess the items properly before quoting the rate. No further claims will be entertained after opening of the bids.
5. The amount of the bid shall be valid for a period of 45 days for acceptance from the date of opening of Price bid.
6. Bidders cannot withdraw their offer once it is submitted to IDPL, Corporate Office, Gurgaon.
7. No enquiry of bidder shall be entertained once the material is lifted by them.
8. All labour, tools and equipments for loading/unloading the items from IDPL shall be at the cost of the buyer. However electric power and water shall be provided free of charge at one nearest possible point, if required subject to availability.
9. The personnel deployed for disposal action(job) shall strictly obey the safety Rules in force while working in IDPL.
10. The job shall be done without damaging/roads/drains/etc. the buyer shall make well the damages, loss etc. In the event of any occurrence otherwise.
11. Taxes, as applicable shall be borne by the H-1 bidder.
12. The quotations shall be submitted as per proforma given in Annexures attached. Only those bidders who quote all items mentioned in Annexure-II will be considered. Further, highest bidder will be arrived at only on the basis of quoted price of all items collectively.
13. The items shall be sold to the highest price of bidder(H-1 bidder).
14. The successful bidder will have to pay an advance deposit equal to 90%(in DD) of the bid amount and the balance 10% amount and applicable tax shall have to be paid within 7(seven) days in the form of Demand Draft. The D.D. should be drawn in favor of Indian Drugs & Pharmaceuticals Ltd. payable in Gurgaon or any extended time duly approved by the company. In the event of failure to pay the balance amount within the specified period the amount will be forfeited by the IDPL.
15. In case the bidder fails to pay the full payment amount within 7 days of receipt of sale order, his/her advance deposit payment is liable to be forfeited and his/her bid will be cancelled and the tender will be consider to awarded the tender to the 2<sup>nd</sup> Highest bidder.
16. The bidder will not be permitted to sort out the materials. The entire lot should be cleared as mentioned in Annexure-III.
17. No other material should be removed from the office(IDPL).
18. No item, once disposed to the successful bidder, shall be taken back by the IDPL.
19. IDPL reserves the right to accept or reject any quotation, and to annul the tendering process and reject all quotations, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds of IDPLs action.
20. The disputes, legal matters, court matters, if any shall be subject to Gurgaon jurisdiction only.
21. The all scrap materials shall be lifted within 7 days from the date of issue of order.

Personnel Manager  
Indian Drugs & Pharmaceuticals Ltd.

**Annexure-I**

**FORMAT OF TECHNICAL BID**

<b>Sr.No.</b>	<b>Particulars</b>	<b>Details</b>
<b>1.</b>	Name of the Vendor/Firm/Company	
<b>2.</b>	Full Address of the Vendor/Firm/Company	
<b>3.</b>	Telephone No.	
<b>4.</b>	Mobile No.	
<b>5.</b>	PAN of the Vendor/Firm/Company <b>(Copy of the PAN should be attached with sign and stamp)</b>	
<b>6.</b>	GST No. of the Vendor/Firm/Company <b>(Copy of the GST registration should be attached with sign and stamp)</b>	

**Signature**

**Name of the bidder.....**

**Seal/Stamp**

## Finance/Price Bid Format

Sr.No.	Name of Items/goods (Old/condemned/used)	Total Qty.	Weight per Pc. approximately(in KG)	Total Weight per Pc. approximately(in KG)	Offered Price (In Rs.)
1.	Almirah Big (Mild Steel)7'x3'	15	80	1200	
2.	Almirah small (Mild Steel) 4'x2.5'	1	55	55	
3.	Rack 9 shelves (Mild Steel)	5	60	300	
4.	Rack 7 shelves (Mild Steel)	16	50	800	
5.	Rack 5 shelves (Mild Steel)	7	40	280	
6.	Rack 4 shelves (Mild Steel)	3	30	90	
7.	Rack 2 shelves	2	20	40	
8.	Rack 6 shelves	4	45	180	
9.	Sliding rack 2 shelves (Mild Steel)	19	30	570	
10.	Sliding rack 4 shelves (Mild Steel)	4	35	140	
11.	Sliding rack 5 shelves (Mild Steel)	2	40	80	
12.	Sliding rack 6 shelves (Mild Steel)	1	50	50	
13.	Tables double drawer (Mild Steel)	29	45	1305	
14.	Tables single drawer (Mild Steel)	22	30	660	
15.	Table (stool)	1	10	10	
16.	Cash Box	1	10	10	
17.	Round Table PVC	10	5	50	
18.	Chairs wheel scrap(Mild Steel)	21	15	315	
19.	Chairs frame scrap(Mild Steel)	18	7	126	
20.	AC duct pc. (Mild Steel)	8	20	160	
21.	AC duct with fan	2	50	100	
22.	Water pump 1HP (unserviceable)	2	5	10	
23.	Water pump 5HP(unserviceable)	3	50	150	
24.	Cooler frame (Mild Steel)	1	5	5	
25.	Telephone line distribution frame	1	100	100	
26.	Grass cutter machine(Mild Steel)	1	15	15	
27.	Chulha iron	3	14	42	
28.	Sign board	4	20	80	
29.	Dustbeen Trolley	1	20	20	
30.	Sofa iron frame	1	25	25	
31.	Tubelight frame scrap		50	50	
32.	Scrap (Mild Steel)		1500	1500	
33.	Scrap PVC		50	50	
34.	Total Price offered for all items Sr. No.1 to 32				
35.	GST as applicable				
36.	Grand Total Amount (in Rs.)				

**Grand Total Amount in Word Rupees.....only.**

**Signature**

**Name of the bidder.....**

**Seal/Stamp**

**Note:-**

1. The scrap material are stored in the backyard of Corporate Office, IDPL.
2. The rates quoted should be all inclusive (transportation, labour, tools and equipments for loading/unloading). No further charge/expenses will be paid by IDPL.
3. Amount will be written in both figures and words. If there is any difference between figures and words, the words will prevail.
4. Quoted Rate should be only in sealed envelope. Price Bid in opened condition will result in disqualification of the bid.
5. Rate once quoted will be final and cannot be withdrawn.
6. It is hereby certified that all tender terms & conditions contained are acceptable.

**Signature**

**Name of the bidder.....**

**Seal/Stamp**

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30.	Sofa frame iron	1	25	20
31.	Tubelight frame scrap		50	50
32.	Scrap (Mild Steel)		1500	1500
33.	Scrap PVC		50	50
34.	Total scrap in Kilogram(approx)			8563.00